



# Our Seminars

*Bookminders developed a series of QuickBooks seminars designed specifically for CPAs and our clients. CPAs skilled in using QuickBooks will improve their efficiency on tax, audit and consulting engagements.*

## Seminars for CPAs

*Seminars feature examples to demonstrate the application of QuickBooks in a variety of business applications.*

### **Designing and Mining QuickBooks**

**2 credits: Accounting & Auditing**

Learn how to use the tracking and reporting features of QuickBooks for customizing, filtering, and exporting QuickBooks reports. Choose one of the following concentrations: Designs for Nonprofits, Retail and Job/Time

### **Advanced QuickBooks Analysis for CPAs**

**2 credits: Accounting & Auditing**

Learn how to use the advanced features of the QB reporting system with a focus on preparing financial data required for an audit.

### **Designing, Mining & Advanced QuickBooks**

**3 credits: Accounting & Auditing**

This seminar combines the topics of Designing and Mining QuickBooks and Advanced QuickBooks Analysis for CPAs into a single program.

## Seminar for Clients & Boards

### **Understanding Financial Statements**

**30 minutes or 1 hour**

Learn how to use financial statements to monitor balances and measure performance. Seminars available for small businesses or nonprofits.

## Contact Us

Inquiries may be directed to [seminars@bookminders.com](mailto:seminars@bookminders.com) or 1-877-517-2665, extension 218.