## **BOOKMINDERS**<sup>®</sup>

### **Outsourced Accounting Solutions**

# **Our Service**

	Management Reporting	
Accounts Payable	Executive Summary	Accounts Receivable
Enter Bills	Key Account Balances	Create Invoices
Generate Checks	Profit & Loss Analysis	Post Receipts
Automate Payments	Custom Reporting Packaging	Reconcile to A/R Systems
	Year-End Prep for CPA	
We Integrate With:	General Ledger	We Reconcile To:
Online Banking	Allocate Payroll	POS Systems
Bill.com	Post Journal Entries	CRM Systems
Credit Cards	Calculate Depreciation/Amortization	Donor Systems
		Donor Systems
Payroll Services	Amortize Prepaid Expenses	Inventory Systems
	Amortize Prepaid Expenses Track Accrued Liabilities	

### **Optional Services & Reporting**

Budget Reporting	Cash Flow Forecasting	KPI Monitoring	Board Reporting
Fund Accounting	Job Profitability	Division/Location Tracking	Contract/Grant Reporting
Investment Summary	Sales & Use Tax	Payroll Administration	Intercompany Accounting



### Timely. Accurate. Cost Effective.